

# EQUAL OPPORTUNITIES MONITORING

The Company will take measures to ensure that its Equal Opportunities Policy is observed, and will ensure that all those involved in the selection process (for example) are aware of the obligations and duties imposed by relevant employment legislation (including Equal Opportunities, Discrimination and Data protection). In order to satisfy these obligations and duties and to monitor the effectiveness of this policy, certain personal sensitive data will be collected from Job Applicants. This information will not be used in order to select individuals for employment, but some sensitive personal data (regarding criminal convictions and physical/mental health) may be used in order to verify the safety of proceeding with either an application or a job offer. The following information is requested in order to allow the Company to monitor the effectiveness of its Equal Opportunities Policy. You are requested to complete this form, and sign it. This will indicate your explicit consent to the collection and processing of such data in accordance with the principles of the Data Protection Act.

**Please ✓ as appropriate. Thank you for your co-operation**

Ethnic Origin			
Black African		Pakistani	
Black Caribbean		Chinese	
Black Other		Irish	
Bangladeshi		White	
Indian		Other (Please state)	
Disability			
Do you consider yourself to have a disability (i.e. a physical or mental impairment which has a substantial and long term adverse effect on your ability to carry out normal day to day activities)?			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, what equipment, adaptations or adjustments to working conditions would assist you in carrying out your duties?			
Gender			
Female <input type="checkbox"/> Male <input type="checkbox"/>			
Marital Status			
Married			Single
<b>How did you hear about the vacancy, or about the Company?</b>			
Internal Advert		Agency	
External Advert		Job Centre	
Word of Mouth		Other (please specify)	
Age - Years (Please insert)			
Print Name		Position applied for	
Signature		Date	